



Regd. Office : Lotus Green City, Sector 23 & 24 Bhiwadi, Alwar Bypass, 75 Mtr. Road, Dharuhera Rewari, Haryana-123401 , Tel.: 91-7419885077
E-mail : newtimeinfra2010@gmail.com, Website : www.newtimeinfra.in CIN : L24239HR1984PLC040797

Ref No.: NIL/BSE/25/2023-24

Date: 06/09/2023

To, The Manager BSE Limited, Listing Department Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001

**BSE SECURITY CODE: 531959** 

### Subject: Notice of 39th Annual General Meeting of the Company

Dear Sir/Madam,

Pursuant to the provisions of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the Notice of 39th Annual General Meeting of the Company to be held on Saturday, 30<sup>th</sup> September, 2023 at 01:00 P.M (IST) at the Registered Office of the Company Lotus Green City Sector-23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road, Dharuhera, Rewari HR-123401.

You are requested to take note of the same and oblige.

**Thanking You**,

For Newtime Infrastructure Limited

Raj Singh Poonia (Director) DIN: 09615705

Enclosed: as stated above:

### NOTICE

NOTICE is hereby given that the 39th Annual General Meeting (AGM) of the members of **Newtime Infrastructure Limited** will be held on **Saturday, 30th day of September, 2023 at 01:00 P.M. (IST)** to be held at Registered office of the Company Lotus Green City Sector-23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road, Dharuhera, Rewari HR-123401 to transact the following businesses:

#### 1. TO RECEIVE, CONSIDER AND ADOPT:

- (a) the Audited Standalone Financial Statements of the Company for the Financial Year ended March 31, 2023 and the Reports of the Board of Directors and the Auditors thereon; and
- (b) the Audited Consolidated Financial Statements of the Company for the Financial Year ended March 31, 2023 and the Report of the Auditors.

#### 2. TO APPOINT A DIRECTOR IN PLACE OF MRS. MANISHA GOEL (DIN: 09725308), WHO RETIRES BY ROTATION UNDER THE PROVISIONS OF THE COMPANIES ACT, 2013, AND BEING ELIGIBLE, OFFERS HIMSELF FOR RE-APPOINTMENT:

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:-

"**RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013 (including any statutory modifications or re-enactment thereof for the time being in force), Mrs. Manisha Goel (DIN: 09725308), who retires by rotation at this meeting and being eligible has offered himself for reappointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation."

#### **SPECIAL BUSINESS:**

## 3. TO REGULARIZE THE APPOINTMENT OF MRS. MANISHA GOEL (DIN-09725308), AS A NON-EXECUTIVE NON- INDEPENDENT DIRECTOR

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:-

"RESOLVED THAT pursuant to the provisions of Section 149, 152 and 161 read with schedule IV and read with Companies (Appointment and Qualification of Directors) Rules, 2014 and other applicable provisions of the Companies Act, 2013 and Regulation 16, 25 and other applicable provisions of SEBI (Listing Obligations and Disclosure Requirement), 2015 (including any statutory modifications or re-enactment thereof for the time being in force), **Mrs. Manisha Goel (DIN-09725308),** who was appointed as an Additional Non-Executive Non-Independent Director by the Board of Directors, on the recommendation of Nomination and Remuneration Committee, effective from October 18, 2022 to hold office up to the date of this Annual General Meeting and in respect of whom the company has received a notice in writing under Section 160 of the Act from a member proposing his candidature, the approval of members be and is hereby given for the **appointment of Mrs. Manisha Goel (DIN-09725308), as Non-Executive Non-Independent Director of the Company and whose office shall be liable to retire by rotation.** 

**RESOLVED FURTHER THAT** any of the Director, Company Secretary or Chief Financial Officer for the time being be and is hereby severally authorized to sign and execute all such documents and papers (including appointment letter etc.) as may be required for the purpose and file necessary e-form with the Registrar of Companies and to do all such acts, deeds and things as may considered expedient and necessary in this regard."

## 4. TO REGULARIZE THE APPOINTMENT OF MR. RAJ SINGH POONIA (DIN: 09615705), AS A EXECUTIVE DIRECTOR

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:-

"**RESOLVED THAT** pursuant to the provisions of Section 149, 152 and 161 read with schedule IV and read with Companies (Appointment and Qualification of Directors) Rules, 2014 and other applicable provisions of the Companies Act, 2013 and Regulation 16, 25 and other applicable provisions of SEBI (Listing Obligations

and Disclosure Requirement), 2015 (including any statutory modifications or re-enactment thereof for the time being in force), Mr. Raj Singh Poonia (DIN-09615705), who was appointed as an Additional Non-Executive Non-Independent Director by the Board of Directors, on the recommendation of Nomination and Remuneration Committee, effective from October 18, 2022 to hold office up to the date of this Annual General Meeting and in respect of whom the company has received a notice in writing under Section 160 of the Act from a member proposing his candidature, the approval of members be and is hereby given for the **appointment of Mr. Raj Singh Poonia (DIN-09615705), as Executive Director of the Company and whose office shall be liable to retire by rotation.** 

**RESOLVED FURTHER THAT** any of the Director, Company Secretary or Chief Financial Officer for the time being be and is hereby severally authorized to sign and execute all such documents and papers (including appointment letter etc.) as may be required for the purpose and file necessary e-form with the Registrar of Companies and to do all such acts, deeds and things as may considered expedient and necessary in this regard."

#### 5. TO APPOINT MR. RAJ SINGH POONIA (DIN: 09615705), AS A MANAGING DIRECTOR

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:-

"**RESOLVED THAT** in accordance with the provisions of Sections 149, 196, 197 and 203 read with Schedule V and other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or reenactment(s) thereof, for the time being in force) and SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), and such other approvals as may be required and pursuant to recommendation of the Nomination & Remuneration Committee and the Board of Directors, the consent of the members be and is hereby accorded to appoint **Mr. Raj Singh Poonia (DIN: 09615705) as a Managing Director of the Company, for a period of 5 (five) years with effect from 18th October 2022 to 17<sup>th</sup> October 2027, the period of his office shall be liable to retire by rotation and at such remuneration as may be determined by the Board of Directors on the recommendation of Nomination and Remuneration Committee of the Company.** 

**RESOLVED FURTHER THAT** in the event of absence or inadequacy of profits in the financial year, the Company will pay remuneration by way of Salary including perquisites and allowances as specified under Section II of Part II of Schedule V to the Companies Act, 2013 or in accordance with any statutory modification(s) thereof.

**RESOLVED FURTHER THAT** the Board be and is hereby authorized to do all such acts, deeds and things and to sign all such documents and writings as may be necessary to give effect to this resolution and for matters connected therewith or incidental thereto.

# 6. TO REGULARIZE THE APPOINTMENT OF MR. SRI KANT (DIN: 06951400) AS A NON-EXECUTIVE INDEPENDENT DIRECTOR

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:-

"RESOLVED THAT pursuant to the provisions of Section 149, 150, 152 and 161 read with schedule IV and read with Companies (Appointment and Qualification of Directors) Rules, 2014 and other applicable provisions of the Companies Act, 2013 and Regulation 16, 25 and other applicable provisions of SEBI (Listing Obligations and Disclosure Requirement), 2015 (including any statutory modifications or re-enactment thereof for the time being in force), **Mr. Sri Kant (DIN: 06951400)**, who was appointed as an Additional Non-Executive Independent Director by the Board of Directors, on the recommendation of Nomination and Remuneration Committee, effective from July 20, 2023 to hold office up to the date of this Annual General Meeting and in respect of whom the company has received a notice in writing under Section 160 of the Act from a member proposing his candidature, the approval of members be and is hereby given for the **appointment of Mr. Sri Kant (DIN: 06951400)**, as Non-Executive Independent Director of the Company to hold office for a term of 5 (five) consecutive years with effect from July 20, 2023 to July 19, 2028 and whose office shall not be liable to retire by rotation.

**RESOLVED FURTHER THAT** any of the Director, Company Secretary or Chief Financial Officer for the time being be and is hereby severally authorized to sign and execute all such documents and papers (including appointment letter etc.) as may be required for the purpose and file necessary e-form with the Registrar of Companies and to do all such acts, deeds and things as may considered expedient and necessary in this regard."

## 7. TO REGULARIZE THE APPOINTMENT OF MR. SANJAY SHARMA (DIN-09534294), AS A NON-EXECUTIVE INDEPENDENT DIRECTOR

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:-

"RESOLVED THAT pursuant to the provisions of Section 149, 150, 152 and 161 read with schedule IV and read with Companies (Appointment and Qualification of Directors) Rules, 2014 and other applicable provisions of the Companies Act, 2013 and Regulation 16, 25 and other applicable provisions of SEBI (Listing Obligations and Disclosure Requirement), 2015 (including any statutory modifications or re-enactment thereof for the time being in force), **Mr. Sanjay Sharma (DIN: 09534294)**, who was appointed as an Additional Non-Executive Independent Director by the Board of Directors, on the recommendation of Nomination and Remuneration Committee, effective from July 20, 2023 to hold office up to the date of this Annual General Meeting and in respect of whom the company has received a notice in writing under Section 160 of the Act from a member proposing his candidature, the approval of members be and is hereby given for the **appointment of Mr. Sanjay Sharma (DIN: 09534294)**, as **Non-Executive Independent Director of the Company to hold office for a term of 5 (five) consecutive years with effect from July 20, 2023 to July 19, 2028 and whose office shall not be liable to retire by rotation.** 

**RESOLVED FURTHER THAT** any of the Director, Company Secretary or Chief Financial Officer for the time being be and is hereby severally authorized to sign and execute all such documents and papers (including appointment letter etc.) as may be required for the purpose and file necessary e-form with the Registrar of Companies and to do all such acts, deeds and things as may considered expedient and necessary in this regard."

# 8. SHIFTING OF REGISTERED OFFICE OF THE COMPANY OUTSIDE THE LOCAL LIMITS OF ANY CITY, TOWN OR VILLAGE

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

"**RESOLVED THAT** pursuant to the provisions of Section 12 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with the rules framed thereunder ("Rules"), the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") (including any statutory modification(s) or re-enactment thereof for the time being in force) and such other approvals, permissions and sanctions as may be required under the provisions of the Companies Act, 2013 or under any other law for the time being in force, the consent of the Shareholders of the Company be and is hereby accorded for shifting the Registered Office of the Company from Lotus Green City Sector 23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road Dharuhera Rewari- 123401 to Begampur Khatola Haryana which will result in change of District (From Rewari District to Gurgaon District Haryana).

**RESOLVED FURTHER THAT** any of the Director, Company Secretary or Chief Financial Officer for the time being be and is hereby severally authorized to sign and execute all such documents and papers (including appointment letter etc.) as may be required for the purpose and file necessary e-form with the Registrar of Companies and to do all such acts, deeds and things as may considered expedient and necessary in this regard."

By order of the Board, For Newtime Infrastructure Limited

> -/-Raj Singh Poonia Chairman & Director DIN: 09615705

Date: 04.09.2023 Place: Haryana

#### NOTES

- 1. The relevant Explanatory Statement pursuant to section 102 (1) of the Companies Act, 2013, in respect of Ordinary and /or Special Business at the meeting, is annexed hereto and forms part of this notice.
- 2. Details as required in sub-regulation (3) of Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and Secretarial Standard on General Meeting (SS2) of ICSI in respect of the Directors seeking appointment/re-appointment at the AGM, forms integral part of the Notice of the AGM. The details of the Directors seeking re-appointment at the Annual General Meeting are provided as Annexure-I of this Notice. The Company has received the necessary consents/declarations for the Appointment/re-appointment under the Companies Act, 2013 and the rules thereunder.
- 3. In compliance with the aforesaid MCA Circulars, Notice of the 39<sup>TH</sup> AGM of the Company is being sent only through electronic mode to those Members whose email addresses are registered with the RTA or CDSL / NSDL ("Depositories"). Members should note that they can download Annual Report for 2022-23 available on the Company's website at http://www.newtimeinfra.in/ through link provided in the Notice. Members may note that the Notice and Annual Report 2022-23 will also be available on the Company's website at http:// www.newtimeinfra.in/ and on websites of the Stock Exchanges i.e. BSE Limited at www.bseindia.com.
- 4. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote instead of himself/herself, and that a proxy need not be a member of the company. A proxy can vote on behalf of the member only on a poll but shall not have the right to speak at the meeting (Section 105 of Companies Act, 2013) and the proxy need not be a member of the company. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the company carrying voting rights. A member holding more than 10% of the total share capital of the company carrying voting rights may appoint a single person as proxy, who shall not act as a proxy for any other person or shareholder. The appointment of proxy shall be in the Form No. MGT11 annexed herewith.
- 5. The instrument appointing the proxy, in order to be effective, must be deposited, duly completed and signed, at the registered office of the company not less than (48) Forty-Eight Hours before the commencement of the AGM. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution/authority, as applicable.
- 6. The Section 105 (8) of the Companies Act, 2013 states that during the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of meeting, a member would be entitled to inspect the proxies lodged during the business hours of the Company, provided that not less than three days notice in writing is given to the Company.
- 7. Pursuant to Section 113 of the Act, Corporate Members intending to send their authorized representatives to attend the meeting are requested to send a certified true copy of the board resolution/power of attorney authorizing their representative(s).Corporate Members are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution / Authorization, etc., authorizing its representative to attend the AGM and vote on their behalf at the meeting.
- 8. In order to enable us to register your attendance at the venue of the Annual General Meeting, we hereby request members/ proxies/ authorized representative that they should bring the duly filled attendance slip enclosed herewith, to attend the meeting and to quote their Folios/Client ID & DP Nos. in all correspondence.
- **9.** Only bonafide members of the Company whose names appear on the Register of Members/Proxy holders, in possession of valid attendance slips duly filled and signed will be permitted to attend the meeting. Admission to the Annual General Meeting venue will be allowed only after verification of the signature in the Attendance Slip. The Company reserves its right to take all steps as may be deemed necessary to restrict non-members from attending the meeting.
- **10.** In case of joint holders attending the meeting, only such joint holder who is higher in the order of their names as mentioned in the register of members will be entitled to vote.
- 11. The revised SS-1 and SS-2 shall be applicable to all the companies (except the exempted class of companies) w.e.f. 1st October, 2017 and accordingly all Board Meetings (including meetings of committees of Board) and

General Meetings in respect of which Notices are issued on or after 1st October, 2017 need to comply with the revised SS-1 and SS-2.

- 12. The Notice of the Annual General Meeting is also uploaded on the website of the Company <u>http://www.newtimeinfra.in/investor.html</u>. The Annual General Meeting Notice is being sent to all the members; whose names appear in the Register of Members as on 01<sup>st</sup> September 2023.
- 13. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting will be provided by CDSL.
- 14. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details, National Electronic Clearing Service(NECS), Electronic Clearing Service (ECS), mandates, nominations, power of attorney, change of address, change of name and e-mail address, etc., to their Depository Participant only and not to the Company's Registrars and Transfer Agents, M/s. Beetal Financial & Computer Services Private Limited. Changes intimated to the Depository Participant will then be automatically reflected in the Company's records which will help the Company and M/s. Beetal Financial & Computer Services Private Limited.
- **15.** In case you are holding Company's Shares in physical form, please inform Company's RTA viz, M/s. Beetal Financial & Computer Services Private Limited at Beetal House, 3rd Floor, 99, Madangir, Behind, LSC, New Delhi-110062 by enclosing-a photocopy of blank cancelled cheque of your bank account.
- 16. Pursuant to Section 72 of Companies Act, 2013, facility for making nominations is available to the members holding shares in physical form in respect of the shares held by them. Nomination forms in the prescribed Form SH-13 can be obtained from the Company's Registrars and Transfer Agents by Members. Members holding shares in electronic form may obtain Nomination forms from their respective Depository Participant.
- 17. In accordance with the Companies Act, 2013 read with the Rules and in support of the 'Green Initiative in Corporate Governance' the Annual Reports are sent by electronic mode to those members whose shareholding is in dematerialised format and whose email ids are registered with the Depository for communication purposes. The members holding shares in physical form and who have not registered their email ID are requested to register their email ID addresses with the Company's Registrars and Share Transfer Agents (RTA) i.e., M/s Beetal Financial & Computer Services Private Limited.
- 18. SEBI VIDE ITS CIRCULAR, WITH A VIEW TO PROTECT THE INTEREST OF THE SHAREHOLDERS, HAS MANDATED TO ALL THE MEMBERS WHO HOLD SECURITIES OF THE COMPANY IN PHYSICAL FORM, TO FURNISH TO THE COMPANY / ITS REGISTRAR AND TRANSFER AGENT, THE DETAILS OF THEIR VALID PERMANENT ACCOUNT NUMBER (PAN) AND BANK ACCOUNT. TO SUPPORT THE SEBI'S INITIATIVE, THE MEMBERS ARE REQUESTED TO FURNISH THE DETAILS OF PAN AND BANK ACCOUNT TO THE COMPANY OR RTA. MEMBERS ARE REQUESTED TO SEND COPY OF PAN CARD OF ALL THE HOLDERS; AND ORIGINAL CANCELLED CHEQUE LEAF WITH NAMES OF SHAREHOLDERS OR BANK PASSBOOK SHOWING NAMES OF MEMBERS, DULY ATTESTED BY AN AUTHORISED BANK OFFICIAL.
- 19. TO BE NOTIFIED BY SEBI, SECURITIES OF LISTED COMPANIES WOULD BE TRANSFERRED IN DEMATERIALISED FORM ONLY, FROM A CUT-OFF DATE. IN VIEW OF THE SAME MEMBERS HOLDING SHARES IN PHYSICAL FORM ARE REQUESTED TO CONSIDER CONVERTING THEIR HOLDINGS TO DEMATERIALIZED FORM TO ELIMINATE ALL RISKS ASSOCIATED WITH PHYSICAL SHARES AND FOR EASE OF PORTFOLIO MANAGEMENT. MEMBERS CAN CONTACT THE COMPANY'S RTA FOR ASSISTANCE IN THIS REGARD.
- **20.** The Register of Directors' and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or Arrangements in which the Directors are interested under Section 189 of the Companies Act, 2013 and all other documents referred to in the Notice

will be open for inspection at the Registered Office of the Company during business hours except on holidays, up to and including the date of the Annual General Meeting.

- 21. The Company has appointed M/s AASK & Associates LLP (LLPIN: AAD-2934) to act as the Scrutinizer for conducting the e-voting process/ballot process in a fair and transparent manner.
- 22. The Route Map to the AGM Venue is annexed as a part of this Notice.
- 23. The Scrutinizer, after scrutinising the votes cast at the meeting through remote e-voting and during AGM will, with two (2) working days from the conclusion of the Meeting, make a consolidated scrutinizer's report and submit the same to the Chairman. The results declared along with the consolidated scrutinizer's report shall be placed on the website of the Company www.newtimeinfra.in and on the website of CDSL www.cdslindia.com. The results shall simultaneously be communicated to the Stock Exchanges.
- 24. The voting result will be announced by the Chairman or any other person authorized by him within two working days of the AGM.
- 25. In case of any queries, members may write to <u>newtimeinfra2010@gmail.com</u> to receive an email response.
- 26. Members are eligible to cast vote electronically only if they are holding shares as on 23<sup>rd</sup> September, 2023 being the cut-off date.
- 27. Pursuant to provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the e-voting period commences on Wednesday, 27<sup>th</sup> September, 2023 (9:00 a.m. IST) and ends on Friday, 29<sup>th</sup> September,2023 (5:00 p.m. IST). During this period, members holding shares either in physical or dematerialized form, as on the cut-off date, i.e. September 23, 2023 may cast their vote electronically. The e-voting module will be disabled by CDSL for voting thereafter. A member will not be allowed to vote again on any resolution for which the vote has already been cast. The voting rights of members shall be proportionate to their share of the paid-up equity share capital of the Company as on the cut-off date, i.e. 23<sup>rd</sup> September, 2023.

E-voting rights cannot be exercised by a proxy, though corporate and institutional shareholders shall be entitled to vote through their authorized representatives with proof of their authorization.

28. Voting through electronic means (e-voting): Pursuant to provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 substituted by the Companies (Management and Administration) Amendment Rules, 2015 read with Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has provided a facility to the members to exercise their right to vote electronically through electronic voting (e-voting) service facility provided/made available by the Central Depository Services (India) Limited (CDSL).

The facility for voting through ballot paper will also be made available at the venue of the Annual General Meeting (AGM) and the members who have not already cast their votes by remote e-voting shall be able to exercise their right to vote at the said AGM. Members who have cast their votes by remote e-voting prior to the AGM may attend the AGM but shall not be allowed to vote again. The instructions for e-voting are annexed to the Notice. In case of joint holders attending the meeting, only such joint holder, who is higher in the order of names, will be entitled to vote. Since the resolutions set out in this Notice are being conducted through e-voting, the said resolutions will not be decided on show of hands at the AGM in terms of Section 107 of the Companies Act, 2013.

#### THE INSTRUCTIONS FOR SHAREHOLDERS VOTING ELECTRONICALLY ARE AS UNDER:

- (i) The voting period begins on Wednesday, 27<sup>th</sup> September, 2023 (9:00 a.m. IST) and ends on Friday, 29<sup>th</sup> September,2023 (5:00 p.m. IST). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of Saturday, 23<sup>rd</sup> September 2023 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Shareholders who have already voted prior to the meeting date would not be entitled to vote on the date of meeting.
- (ii) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.

(iii) Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

(iv) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above aid SEBI Circular, Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of shareholders	Log	in Method
Individual Shareholders holding securities in Demat mode with CDSL	1)	Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <u>https://web.cdslindia.com/myeasi/home/login</u> or visit <u>www.cdslindia.com</u> and click on Login icon and select New System Myeasi.
	2)	After successful login the Easi / Easiest user will be able to see the e- Voting option for eligible companies where the voting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/ LINKINTIME, so that the user can visit the e-Voting service providers' website directly.
	3)	If the user is not registered for Easi/Easiest, option to register is available athttps://web.cdslindia.com/myeasi/Registration/EasiRegistration
	4)	Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <u>www.cdslindia.com</u> home page or click on <u>https://evoting.cdslindia.com/</u> <u>Evoting/EvotingLogin</u> The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting optionwhere the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders holding securities in demat mode with NSDL	1)	If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <u>https://eservices.nsdl.com</u> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the

	"Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
	<ol> <li>If the user is not registered for IDeAS e-Services, option to register is available at <u>https://eservices.nsdl.com</u>. Select "Register Online for IDeAS "Portal or click at <u>https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</u></li> </ol>
	3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting
Individual Shareholders (holding securities in demat mode) login through their Depository Participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with <b>CDSL</b>	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or contact at toll free no. 1800 22 55 33
Individual Shareholders holding securities in Demat mode with <b>NSDL</b>	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30

**Step 2 :** Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (v) Login method for e-Voting and joining virtual meetings for **Physical shareholders and shareholders other** than individual holding in Demat form.
  - 1) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
  - 2) Click on "Shareholders" module.
  - 3) Now enter your User ID
    - a. For CDSL: 16 digits beneficiary ID,
    - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
    - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
  - 4) Next enter the Image Verification as displayed and Click on Login.
  - 5) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier e-voting of any company, then your existing password is to be used.
  - 6) If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares in Demat.
PAN Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applica demat shareholders as well as physical shareholders)	
	<ul> <li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank Details <b>OR</b> Date of Birth (DOB)	<ul> <li>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</li> <li>If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.</li> </ul>

- (vi) After entering these details appropriately, click on "SUBMIT" tab.
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) Additional Facility for Non Individual Shareholders and Custodians –For Remote Voting only.
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <u>www.evotingindia.com</u> and register themselves in the "Corporates" module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; <u>newtimeinfra2010@gmail.com</u>, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

# PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/ DEPOSITORIES.

- 1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to **Company/RTA email id**.
- 2. For Demat shareholders -, Please update your email id & mobile no. with your respective Depository Participant (DP)
- 3. For Individual Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding attending AGM & e-Voting from the CDSL e-Voting System, you can write an email to <u>helpdesk.evoting@cdslindia.com</u> or contact at 022-23058738 and 022-23058542/43,

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

By order of the Board, For Newtime Infrastructure Limited

> -/Sd Raj Singh Poonia Chairman & Director DIN: 09615705

Date: 04.09.2023 Place: Haryana

12 | NEWTIME INFRASTRUCTURE LIMITED

### EXPLANATORY STATEMENT

(Pursuant to Section 102(1) of the Companies Act, 2013)

As required by section 102 of the Companies Act, 2013 (Act), the following explanatory statements sets out all material facts relating to the business mentioned in the accompanying Notice:

#### SPECIAL BUSINESS:

#### Item No. 3: TO REGULARIZE THE APPOINTMENT OF MRS. MANISHA GOEL (DIN-09725308), AS A NON-EXECUTIVE NON- INDEPENDENT DIRECTOR

Pursuant to the provisions of Section 149, 152 and 161 of the Companies Act, 2013 (the "Act") read with the Articles of Association of the Company and pursuant to the recommendation of the Nomination Remuneration of the Company, the Board of Directors appointed Mrs. Manisha Goel (DIN: 09725308) as an Additional Director (Non-Executive Non-Independent) on Board of the Company in its meeting dated October 18, 2022. In terms of the provisions of Section 161(1) of the Act, Mrs. Manisha Goel (DIN: 09725308) holds office up to the date of the ensuing Annual General Meeting of the Company. Mrs. Manisha Goel (DIN: 09725308) has offered himself /herself for appointment, and it is proposed to appoint him as a Non-Executive Non-Independent Director on the Board of the Company, whose office shall be liable to be determined by retirement by rotation. Mrs. Manisha Goel (DIN: 09725308) has given consent to act as a Director of the Company, along with a certificate stating that They are not disqualified from being appointed as a Director in the Company in terms of Section 164 of the Companies Act, 2013.

The Board believes that it is desirable to avail services of Mrs. Manisha Goel (DIN: 09725308) as a Non-Executive Non-Independent Director of the Company, and considers that his experience and expertise would be of immense benefit to the Company.

Pursuant to the provisions of the Act read with Regulation 36(3) of the Listing Regulations, the relevant details pertaining to Mrs. Manisha Goel are furnished in "Annexure-I" to the Notice.

The Board of Directors of your Company recommends that this resolution be passed as an Ordinary Resolution by the Members. Except Mrs. Manisha Goel (DIN: 09725308) being the appointee under this resolution, none of the Directors or Key Managerial Personnel (KMPs) of the Company and/or their relatives is, in any way, concerned or interested, whether financially or otherwise, in the proposed Resolution (Item No.3).

# Item No.4: TO REGULARIZE THE APPOINTMENT OF MR. RAJ SINGH POONIA (DIN: 09615705), AS A EXECUTIVE DIRECTOR

Pursuant to the provisions of Section 149, 152 and 161 of the Companies Act, 2013 (the "Act") read with the Articles of Association of the Company and pursuant to the recommendation of the Nomination Remuneration of the Company, the Board of Directors appointed Mr. Raj Singh Poonia (DIN: 09615705) as an Additional Director (Executive Director) on Board of the Company in its meeting dated October 18, 2022. In terms of the provisions of Section 161(1) of the Act, Mr. Raj Singh Poonia (DIN: 09615705) holds office up to the date of the ensuing Annual General Meeting of the Company. Mr. Raj Singh Poonia (DIN: 09615705) has offered himself /herself for appointment, and it is proposed to appoint him as a Executive Director on the Board of the Company, whose office shall be liable to be determined by retirement by rotation. Mr. Raj Singh Poonia (DIN: 09615705) has given consent to act as a Director of the Company, along with a certificate stating that they are not disqualified from being appointed as a Director in the Company in terms of Section 164 of the Companies Act, 2013.

The Board believes that it is desirable to avail services of Mr. Raj Singh Poonia (DIN: 09615705) as a Executive Director of the Company, and considers that his experience and expertise would be of immense benefit to the Company.

The Board of Directors of your Company recommends that this resolution be passed as an Ordinary Resolution by the Members. Except Mr. Raj Singh Poonia (DIN: 09615705) being the appointee under this resolution, none of the Directors or Key Managerial Personnel (KMPs) of the Company and/or their relatives is, in any way, concerned or interested, whether financially or otherwise, in the proposed Resolution (Item No.4).

#### Item No. 5: TO APPOINT MR. RAJ SINGH POONIA (DIN: 09615705), AS A MANAGING DIRECTOR

The Board of Directors on the recommendation of the Nomination & Remuneration Committee at its meeting held on 18<sup>th</sup> October 2022, has approved the appointment of Mr. Raj Singh Poonia (DIN: 09615705) as an Additional Director designated as Managing Director (Executive Director) and KMP of the Company for a period of five years, with effect from 18th October 2022 to 17<sup>th</sup> October 2027, subject to approval of shareholders at the forthcoming Annual General Meeting.

Pursuant to Sections 196, 197, 203 and other applicable provisions of the Companies Act, 2013, (the Act) the Companies (Appointment and Qualification of Directors), Rules, 2014, and the Comanies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 read with Schedule V of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force, the appointment of Mr. Raj Singh Poonia (DIN: 09615705), requires approval of the Members by way of Special Resolution.

The Company has received from Mr. Raj Singh Poonia (DIN: 09615705) (i) consent in writing to act as Director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014; (ii) intimation in Form DIR-8 pursuant to Rule 14 of the Companies (Appointment & Qualification of Directors) Rules, 2014 to the effect that she is not disgualified in accordance with sub-section (2) of Section 164 of the Act.

Both the Nomination and Remuneration Committee and the Board were of the opinion, after evaluation of her qualifications, experience and other attributes, that her induction on the Board would be of immense benefit to the Company and it is desirable to avail her services as a Director to strengthen the management of the Company.

Pursuant to the provisions of the Act read with Regulation 36(3) of the Listing Regulations, the relevant details pertaining to Mr. Raj Singh Poonia are furnished in "Annexure-I" to the Notice.

Except Mr. Raj Singh Poonia, none of the Directors, Key Managerial Personnel of the Company or any of their relatives, are concerned or interested in the above proposed resolution. Accordingly, the Board of Directors recommends the proposed resolution at Item No. 5 for your approval as Special Resolution.

The Remuneration Committee as constituted by the Board and the Board of Directors have duly considered and recommended the terms, conditions of appointment and remuneration payable to Mr. Raj Singh Poonia. The main terms and conditions of Re-designation and re-appointment of Mr. Raj Singh Poonia, Mangaing Director are furnished below:

a) **Term of appointment: -** Five years (18-10-2022 to 17-10-2027)

#### b) Nature of Duties:

Mr. Raj Singh Poonia, Whole Time Director, shall devote sufficient time and attention towards the business of the Company. He shall have full control and executive responsibility for the general conduct and management of business and affairs of the Company. He shall exercise all such powers as may be granted and entrusted to or required by him for the proper discharge of his duties.

#### c) Remuneration:

Mr. Raj Singh Poonia, shall be entitled to following emoluments, benefits and perquisites during the period of his employment subject to the ceiling limit laid down in Section 197 and Schedule V of the Companies Act, 2013

#### d) Salary:

Salary upto Rs. 1,00,000/- per month to be fixed by the Board of Directors from time to time.

#### e) Perquisites :

Mr. Raj Singh Poonia, shall be entitled to following perquisites and allowances.

#### Category – A

- Rent Free Furnished Accommodations or house rent allowance of 60% of salary in lieu thereof;
- Medical reimbursement and medical insurance for the said employee and his family in accordance with the rules of the Company or as may be agreed to by the Board of Directors and the said employee

- Club Fee (Subject to a Maximum of 3 Clubs and not including admission and life membership fee) ;
- Insurance and any other general allowance and perquisites in accordance with the rules of the Company or as may be agreed to by the Board of Directors and the said employee
- For the above purpose "family" means the spouse and dependent children of the managerial person

#### Category -B

- Contribution to Provident Fund to the extent these singly or put together are not taxable under the Income Tax Act, 1961;
- Gratuity payable at a rate not exceeding half month's salary for each completed year of service;
- Encashment of leave at the end of the tenure.

#### Category - C

- The Company shall provide and make available to the said employee a car of such horse power, as may from time to time be determined by the Company, along with driver, and shall bear all garage rent, repairs, maintenance, running and other costs and charges whatsoever, in connection with the use of such car by the said employee.
- The Company shall provide the said employee with a telephone facility at his residence.
- Provision of a car for use on Company's business and telephone at residence will not be considered perquisites.
- The amount of the aforesaid perquisites and allowances will be restricted to an amount equal to the annual salary of the said employee.
  - f) In the event of any increase in the limits of the emoluments, benefits and perquisites payable in accordance with the laws, policies, rules, regulations or guidelines in force from time to time, the Company may, in its discretion.
  - g) Other Terms: He shall be entitled to reimbursement of all actual entertainment and travelling expenses incurred in the course of the company's business. The appointment may be terminated by Mr. Raj Singh Poonia or the Company by giving not less than three months prior notice in writing.

#### Item No. 06 TO APPOINT MR. SRI KANT (DIN: 06951400) AS A NON-EXECUTIVE INDEPENDENT DIRECTOR

Mr. Sri Kant was appointed as Additional Director in the category of Independent Director by the Board on 20th July, 2023 based on the recommendation of Nomination and Remuneration Committee. The appointment was made for a period of 5 years, subject to approval of the shareholders at the Annual General Meeting.

Pursuant to the provisions of Section 161 of the Act, Mr. Sri Kant will hold office upto the date of this Annual General Meeting. The Company has received a declaration from Mr. Sri Kant confirming that he meets the criteria of independence as prescribed both under Section 149(6) of the Act and under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "Listing Regulations"). In the opinion of the Board and based on the declaration of independence submitted by him, Mr. Sri Kant fulfills the conditions specified in the Act, the Rules made thereunder and the Listing Regulations for his appointment as an Independent Director and that he is independent of the management. The Company has received a declaration in prescribed Form DIR-8 stating that he is eligible for appointment as a director of the Company and has not been disqualified pursuant to the provision of Section 164(2) of the Companies Act, 2013.

The Company has received consent from Mr. Sri Kant to act as Director of the Company in Form DIR-2, pursuant to Section 152(2) and Rule 8 of Companies (Appointment and Qualification of Directors) Rules, 2014 and obtained a declaration confirming independence under Section 143(6) of the Companies Act, 2013.

Keeping in view the above and in terms of Listing Regulations, consent of the Members for appointment of Mr. Sri Kant as an Independent Director, not liable to retire by rotation, is sought by way of special resolution, as set out in the resolution in Item No. 6 of the accompanying Notice.

Pursuant to the provisions of the Act read with Regulation 36(3) of the Listing Regulations, the relevant details pertaining to Mr. Sri Kant are furnished in "Annexure-I" to the Notice.

Except Mr. Sri Kant, None of Directors and Key Managerial Personnel or the relatives of the Directors or Key Managerial Personnel are concerned or interested in the said resolution.

Therefore, your board recommends the resolution proposed at the Item No. 06 for approval of members as a special resolution.

# Item No. 07 TO APPOINT MR. SANJAY SHARMA (DIN-09534294) AS A NON-EXECUTIVE INDEPENDENT DIRECTOR

Mr. Sanjay Sharma was appointed as Additional Director in the category of Independent Director by the Board on 20<sup>th</sup> July, 2023 based on the recommendation of Nomination and Remuneration Committee. The appointment was made for a period of 5 years, subject to approval of the shareholders at the Annual General Meeting.

Pursuant to the provisions of Section 161 of the Act, Mr. Sanjay Sharma will hold office upto the date of this Annual General Meeting. The Company has received a declaration from Mr. Sanjay Sharma confirming that he meets the criteria of independence as prescribed both under Section 149(6) of the Act and under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "Listing Regulations"). In the opinion of the Board and based on the declaration of independence submitted by him, Mr. Sanjay Sharma fulfills the conditions specified in the Act, the Rules made thereunder and the Listing Regulations for his appointment as an Independent Director and that he is independent of the management. The Company has received a declaration in prescribed Form DIR-8 stating that he is eligible for appointment as a director of the Company and has not been disqualified pursuant to the provision of Section 164(2) of the Companies Act, 2013.

The Company has received consent from Mr. Sanjay Sharma to act as Director of the Company in Form DIR-2, pursuant to Section 152(2) and Rule 8 of Companies (Appointment and Qualification of Directors) Rules, 2014 and obtained a declaration confirming independence under Section 143(6) of the Companies Act, 2013.

Keeping in view the above and in terms of Listing Regulations, consent of the Members for appointment of Mr. Sanjay Sharma as an Independent Director, not liable to retire by rotation, is sought by way of special resolution, as set out in the resolution in Item No. 7 of the accompanying Notice.

Pursuant to the provisions of the Act read with Regulation 36(3) of the Listing Regulations, the relevant details pertaining to Mr. Sanjay Sharma are furnished in "Annexure-I" to the Notice

Except Mr. Sanjay Sharma, None of Directors and Key Managerial Personnel or the relatives of the Directors or Key Managerial Personnel are concerned or interested in the said resolution.

Therefore, your board recommends the resolution proposed at the Item No. 07 for approval of members as a special resolution.

# Item No. 8: SHIFTING OF REGISTERED OFFICE OF THE COMPANY OUTSIDE THE LOCAL LIMITS OF ANY CITY, TOWN OR VILLAGE

Presently, Registered Office of the Company is situated in the State of Haryana at Lotus Green City Sector 23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road Dharuhera Rewari- 123401.

The registered office of the Company being at very distant place, the management has been facing operational difficulties in managing the affairs of the Company. Also, since the registered office is situated in a remote location, it results in delay in receipt of the correspondences from the various authorities, and consequently, delay in actionable, especially which require the execution in a time bound manner.

In view of the above, the Board of Directors of the Company at their meeting held on 4th September, 2023.

has approved to shift the Registered Office of the Company outside the local limits of any city, town or village Lotus Green City Sector 23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road Dharuhera Rewari- 123401 to Begampur Khatola Which will result in change of District (From Rewari District to Gurgaon District Haryana) considering, inter alia, the following reasons:

- a) To exercise the better administrative and economic control over the Company;
- b) To encourage the shareholders' participation in the general meetings of the Company;
- c) To increase operational and management efficiency;
- d) To integrate business functions, and optimization of administrative expenses.

The shifting of Registered Office will not be prejudicial to the interest of any employees, shareholders, creditors or any other stakeholders. In terms of Section 12 and other applicable provisions of the Act, 2013 read with Rules made thereunder, such shifting of Registered Office resulting in change of District requires the approval of the Members of the Company by way of Special Resolution.

The Board of Directors recommends the resolution set forth in item no. 08 for the approval of the Members by way of a Special Resolution in the best interest of the Company. None of the Directors, Key Managerial Personnel (KMP) or their relatives are in any way, concerned or interested, financially or otherwise in the Special Resolution set out at Item No. 08 of the Notice except to the extent of their shareholding in the Company, if any.

By order of the Board, For Newtime Infrastructure Limited

> -/Sd/-Raj Singh Poonia Chairman & Director DIN: 09615705

Date: 04.09.2023 Place: Haryana

#### Annexure-I

#### REQUISITE INFORMATION IN RESPECT OF DIRECTOR SEEKING APPOINTMENT OR RE-APPOINTMENT IN THE FORTHCOMING ANNUAL GENERAL MEETING IN PURSUANCE OF REGULATION 36(3) OF SECURITIES AND EXCHANGE BOARD OF INDIA (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015:

Name of the DirectorsMrs. Manisha Goel		Mr. Sri kant	Mr. Sanjay Sharma	
ate of Birth 19-01-1989		09-03-1986	112-10-1961	
18-10-2022	18-10-2022	20-07-2023	20-07-2023	
Terms & Conditions of Appointment Appointed as Non- Executive Non- Independent Director		Appointed as an Independent Director of the Company with effect from June26, 2023 for a period of 5 years and not liable to retire by rotation.	Appointed as an Independent Director of the Company with effect from June26, 2023 for a period of 5 years and not liable to retire by rotation.	
09725308	09615705	06951400	09534294	
34 years	62 years	37 years	61 years	
M.Com from Delhi University and Member of Institute of Company Secretaries of India	Three Years of Diploma Course of instruction in Civil Engineering.	Practicing Company Secretary	B. Com from Delhi University.	
Expertise Finance & Accounting		More than 10 years of Experience in the field of Secretarial and legal area.	24 years of experience in field of accounts and taxation in the auto Industry.	
Experience 3 years		10 years	24 years	
No. of Listed       2 (Two)         Companies in which       - Rollatainers         Directorships held       -Newtime         Including this listed       -Newtime         Isted company       Infrastructure Limited		8 (Eight) -Rollatainers Limited -Alliance Integrated Metaliks Limited -Ninaniya Estates Limited -Big Shoe Bazaar India Private Limited -Umitech Services Private Limited -Elevare Training Ventures Private Limited -Sidhda Om Foundation -Adhbhut Infrastructure Limited	4 (Four) -Amzen Technologies Private Limited -Indraprasta Engine Parts Private Limited -Adhbhut Infrastructure Limited -Rollatainers Limited	
	Goel 19-01-1989 18-10-2022 Appointed as Non- Executive Non- Independent Director 09725308 34 years M.Com from Delhi University and Member of Institute of Company Secretaries of India Finance & Accounting 3 years 2 (Two) - Rollatainers Limited -Newtime	GoelPoonia19-01-198927-03-196018-10-202218-10-202218-10-202218-10-2022Appointed as Non- Executive Non- Independent DirectorFor a period of 5years (from 18th October 2022 to 17th October 2027).097253080961570534 years62 yearsM.Com from Delhi University and Member of Institute of Company Secretaries of IndiaThree Years of Diploma Course of instruction in Civil Engineering.Finance & AccountingHe has rich and vast experience of 38 years and retired fromHaryana Govt. Irrigation and Water Resources Department.3 years38 years2 (Two) - Rollatainers Limited -Newtime0 (Zero) NIL	GoelPooniaPoonia19-01-198927-03-196009-03-198618-10-202218-10-202220-07-2023Appointed as Non- Executive Non- Independent DirectorFor a period of Syears (from 18th October 2022 to 17th October 2027).Appointed as an Independent Director of the Company with effect from June26, 2023 for a period of 5 years and not liable to retire by rotation.09725308096157050695140034 years62 years37 yearsM.Com from Delhi University and Member of Institute of Company Secretaries of IndiaThree Years of Diploma Course of instruction in Civil Engineering.Practicing Company SecretariaFinance & AccountingHe has rich and vast experience of 38 years and retired fromHaryana Govt. Irrigation and Water Resources Department.More than 10 years3 years38 years10 years2 (Two) - Rollatainers Limited0 (Zero) NIL8 (Eight) -Rollatainers Limited -Nianiya Estates Limited -Nianiya Estates Limited -Big Shoe Bazaar India Private Limited -Unimited -Big Shoe Bazaar India Private Limited -Unitech Services Private Limited -Sidha Om Foundation -Adhbhut	

Number of Shares held in the Company (04.09.2023)	NIL	NIL	No Relation	No Relation
Relationship BetweenDirectors inter-se/Managers and KMPsManager and KMPs.	No Relation	No Relation		

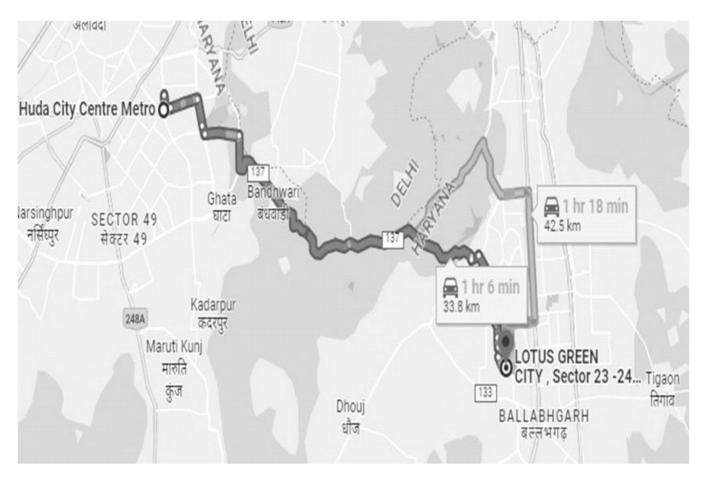
## FOR ATTENTION OF THE MEMBERS

- 1. Members are requested to intimate and/or update changes, if any, pertaining to their name and KYC details such as postal address, e-mail address, telephone/mobile numbers, Permanent Account Number (PAN), nominations, bank details such as, name of the bank, branch details, bank account number, MICR code, IFSC code, etc.:
  - i. For shares held in electronic form: to their Depository Participants (DPs).
  - **ii. For shares held in physical form:** to the Company's Registrar & Share Transfer Agent (RTA), in prescribed Form ISR-1 and other forms pursuant to the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16 March 2023. The Company has already sent letters to all the shareholders for furnishing the required details to RTA. Members may access the said Letter and relevant Forms available on the website of the Company at <u>www.newtimeinfra.in</u>.
- 2. Members may note that effective from 1<sup>st</sup> October2023, any service request or complaint received from the Member, will not be processed by RTA till the aforesaid details/ documents are provided to RTA. The Folios wherein any of the above cited documents/ details are not available on or after 1 October 2023, shall be frozen by RTA. Frozen Folios shall be converted to normal status upon receipt of the above documents/ details or dematerialization of Shares.
- 3. Members may note that SEBI vide its Circular No. SEBI/HO/MIRSD\_MIRSD\_RTAMB/P/CIR/2023/8 dated 25 January 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests i.e.-Issue of duplicate securities certificate, claim from unclaimed suspense account, renewal/ exchange of securities certificate, endorsement, sub-division/splitting of securities certificate, consolidation of securities certificates/folios, transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR 4, the format of which is available on the website of the Company. It may be noted that after 1 October, 2023 any service request can be processed only after the Folio is KYC Compliant.
- 4. SEBI vide its notification dated 24 January 2022, has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialization, Members are advised to dematerialize the shares held by them in physical form. Members can contact the Company's RTA for assistance in this regard.
- 5. Members are requested to quote their Folio No. / DP ID- Client ID and details of shares held in physical/ dematerialised forms, e-mail IDs and Telephone / Fax Nos. for prompt reply to their communications.
- 6. SEBI vide its Circular dated 30 May 2022, has prescribed Standard Operating Procedures for dispute resolution under the Stock Exchange arbitration mechanism for a dispute between a Listed Company and/ or RTA and its Shareholders.

### ROUTE MAP TO THE 39TH AGM OF NEWTIME INFRASTRUCTURE LIMITED

Registered office of the Company Lotus Green City Sector-23 & 24, Bhiwadi Alwar Bypass 75 Mtr. Road, Dharuhera, Rewari HR-123401. Link for the google map is provided below.

https://www.google.com/maps/dir/Huda+City+Centre+Metro,+Shalimar+Huda+City+Center,+Sector+29,+N ew+Delhi,+Gurugram,+Haryana/LOTUS+GREEN+CITY+,+Sector+23+24+,+DHARUHERA,+Sector+23,+Dharuhe ra,+Haryana/@28.396152,77.0815939,11.19z/data=!4m14!4m13!1m5!1m1!1s0x390d199f6fb26775:0x89c0 76365071ebc!2m2!1d77.072858!2d28.459147!1m5!1m1!1s0x390cdd2be2103181:0x62fcee29db70d227!2 m2!1d77.2951232!2d28.3606775!3e0?entry=ttu



CIN No. : L24239HR1984PLC040797

Regd. Off.: Lotus Green City Sector 23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road Dharuhera Rewari HR 123401 Phone: +91-7419885077, E-mail: newtimeinfra2010@gmail.com, Web : www.newtimeinfra.in

## PROXY NO. MGT - 11

**PROXY FORM** 

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies

(Management and Administration) Rules, 2014]

CIN:	L2439HR1984PLC040797		
Name of the Company:	NEWTIME INFRASTRUCTURE LIMITED		
Registered Office:	Lotus Green City Sector 23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road, Dharuhera Rewari HR 123401		

Name of the member(s):	E-mail Id:	
Registered address:	Member's Folio No/DP-	
	ID-Client Id:	

I/We, being the member(s) of ..... Shares of the above named Company, hereby appoint

1.	Name:	E-mail Id:
	Signature:	
2.	Name:	E-mail Id:
	Signature:	, or failing him/her
3.	Name:	E-mail Id:
	Address:	
	Signature:	

X

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 39th Annual General Meeting (AGM) of the Company, to be held on Saturday, September 30, 2023 at 01:00 p.m. at the Registered Office of the Company at Lotus Green City Sector 23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road Dharuhera Rewari HR 123401and at any adjournment thereof in respect of such resolutions as are indicated below:

Res No.	Resolutions		Vote (optional, see the note)	
		For	Against	
Ordir	hary Business			
1.	<ul> <li>TO RECEIVE, CONSIDER AND ADOPT:</li> <li>(a) the Audited Standalone Financial Statements of the Company for the Financial Year ended March 31, 2023 and the Reports of the Board of Directors and the Auditors thereon; and</li> <li>(b) the Audited Consolidated Financial Statements of the Company for the Financial Year ended March 31, 2023 and the Report of the Auditors.</li> </ul>			
2.	TO APPOINT A DIRECTOR IN PLACE OF MRS. MANISHA GOEL (DIN: 09725308), WHO RETIRES BY ROTATION UNDER THE PROVISIONS OF THE COMPANIES ACT, 2013, AND BEING ELIGIBLE, OFFERS HIMSELF FOR RE- APPOINTMENT			
Spec	ial Business			
3.	TO REGULARIZE THE APPOINTMENT OF MRS. MANISHA GOEL (DIN-09725308), AS A NON-EXECUTIVE NON- INDEPENDENT DIRECTOR			
4.	TO REGULARIZE THE APPOINTMENT OF MR. RAJ SINGH POONIA (DIN: 09615705), AS A EXECUTIVE DIRECTOR			
5.	TO APPOINT MR. RAJ SINGH POONIA (DIN: 09615705), AS A MANAGING DIRECTOR			
6.	TO REGULARIZE THE APPOINTMENT OF MR. SRI KANT (DIN: 06951400) AS A NON-EXECUTIVE INDEPENDENT			
	DIRECTOR			
7.	TO REGULARIZE THE APPOINTMENT OF MR. SANJAY SHARMA (DIN-09534294), AS A NON-EXECUTIVE INDEPENDENT DIRECTOR			
8.	SHIFTING OF REGISTERED OFFICE OF THE COMPANY OUTSIDE THE LOCAL LIMITS OF ANY CITY, TOWN OR VILLAGE (FROM REWARI TO GURGOAN DISTRICT HARYANA)			
-	d thisday of		Affix Revenu	
	Signature of Shareholder Signature of Proxy holder(s)		Stam	

Note: 1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
 It is optional to indicate your preference. If you leave the For or Against column blank against any or all resolutions, your proxy will be entitled to vote in the manner as he/she may deem appropriate.

CIN No. : L24239HR1984PLC040797

Regd. Off.: Lotus Green City Sector 23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road Dharuhera Rewari HR 123401 Phone: +91-7419885077, E-mail: newtimeinfra2010@gmail.com, Web : www.newtimeinfra.in

## ATTENDANCE SLIP

(to be handed over at the Registration Counter)

Folio No.	
No. of Shares:	

DP ID -Client ID No.:

I/We hereby record my/our presence at the Annual General Meeting of the Company being held on Saturday, September 30, 2023 at 01:00 p.m. at Lotus Green City Sector 23 & 24, Bhiwadi Alwar Bypass 75 MTR. Road Dharuhera Rewari- 123401.

1.	Name(s) of the Member:	1.	Mr./Ms
	and Joint Holder(s)	2.	Mr./Ms
	(in block letters)	3.	Mr./Ms
2.	Address :		
3.	Father's/Husband's Name	(of th	ne Member) : Mr
4.	Name of Proxy : Mr./Ms.		
			1
			2
			3

Signature of the Proxy

Signature(s) of Member and Joint Holder(s)

Notes:

1. Please complete the Attendance slip and hand it over at the Registration Counter at the venue. 2.\*\*\*\* Applicable for Investors holding Shares in electronic form.